

**PURCHASE ORDER
NATIONAL PRINTING OFFICE**

Entity Name

Supplier : Embu Integrated and Trading Corporation Address : #227 Rizal Ave., Grace Park, Caloocan City TIN : 000-299-941-000	P.O. No. : RF 23-01-0017 Date : January 27, 2023 Mode of Procurement : Small Value Procurement January 19, 2023
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : National Printing Office, Property Section	Delivery Term : Ten (10) working days
Date of Delivery : Ten (10) working days upon receipt of P.O.	Payment Term : upon completion/acceptance of goods

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		One (1) Lot Pink and Green Carbonless Paper			
	kilos	Pink Carbonless Paper, 50 gsm, CFB Middle Sheet Blue Image, Ordinary Size: 10", 76.20 kgs./roll	762	₱238.00	₱ 181,356.00
	kilos	Green Carbonless Paper, 55 gsm, CF Bottom Sheet Blue Image, Ordinary Size: 10", 84 kgs./roll	840	₱234.00	₱ 196,560.00

COMPLETE SPECIFICATIONS:
 Plus or minus 5% in weight per roll, smooth and highly sensitive copying capability, with long term durability no splice from the whole roll, wrapped and properly labelled with numbers, free from curls, creases, pinholes and non-blotting, fresh stock, high grade quality and with pallet. With free sample provided by the supplier (30 sheets, size: 8.5" x 11") 20 sheets for Paper Testing, 10 sheets sample for NPO, date manufactured indicated continuous numbering.

ADDITIONAL REQUIREMENT / CONDITION DELIVERY:
 The supplier shall be responsible for the unloading of the delivered papers from the truck/van to the weighing area and the weighing thereof said items without additional cost to NPO.

OTHER TERMS AND CONDITIONS:
 Delivered within ten (10) working days upon receipt of Purchase Order.

Other Terms & Conditions:
 All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract.


"THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"


NATIONAL PRINTING OFFICE
RECEIVED
 DATE: JAN 31 2023
 TIME: 8:35 AM
 BY: [Signature]
 OFFICE OF THE DIRECTOR
 Tel. No. (02) 9252187
 Fax No. (02) 925 2189


NATIONAL PRINTING OFFICE
RELEASED
 DATE: JAN 31 2023
 TIME: 11:00 AM
 BY: [Signature]
 OFFICE OF THE DIRECTOR
 Tel. No. (02) 9252187
 Fax No. (02) 925 2189

(Total Amount in Words) **Three Hundred Seventy Seven Thousand Nine Hundred Sixteen Pesos Only.** **₱ 377,916.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme: 
 Signature over Printed Name of Supplier
1-31-23
 Date

Very truly yours,

CARLOS A. BATHAN
 Signature over Printed Name of Authorized Official
 Director IV
 Designation

Fund Cluster : **MF**
 Funds Available : 
LEAH P. DELA CRUZ
 Acting Chief, FMD
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No. : **2023-01-0016 (005)**
 Date of the ORS/BURS: **January 30, 2023**
 Amount : **377,916.00**