

NATIONAL PRINTING OFFICE

Entity Name

Supplier : Embu Integrated and Trading Corporation Address : #227 Rizal Ave., Grace Park, Calocan City TIN : 000-299-941-000	P.O. No. : RF 23-07-0169 Date : July 6, 2023 Mode of Procurement : Small Value Procurement June 30, 2023
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : National Printing Office, Property Section	Delivery Term : Fifteen (15) calendar days
Date of Delivery : Fifteen (15) calendar days upon receipt of P.O.	Payment Term : upon completion/acceptance of goods

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	sheets	Canary Carbonless Paper, CFB Middle Sheet, 50 gsm Blue Image, Ordinary size: 28" x 34", 500 sheets/ream COMPLETE SPECIFICATIONS: Plus or minus 3% gsm, maximum tolerance guillotine trimmed, square on both sides, 500 sheets per ream, wrapped and properly labelled with continuous ream numbers starting from the bottom, date manufactured and delivery must be indicated in each ream, free from curls, pinholes and non-blotting, fresh stock, high grade quality and with pallet. With free sample provided by the supplier (30 sheets, size: 8.5" x 11") for FPRDI Paper Testing and 3 sheets actual size 28" x 34" during the opening of bids. ADDITIONAL REQUIREMENTS / CONDITION DELIVERY: The supplier shall be responsible for the unloading of the delivered papers from the truck/van to the weighing area of said items without additional cost to NPO. OTHER TERMS AND CONDITIONS: Delivered within fifteen (15) calendar days upon receipt of Purchase Order. Other Terms & Conditions: All conditions stipulated in the bidding documents 'shall be form part of this Purchase Order/Contract. "THIS ALSO SERVES AS YOUR NOTICE TO PROCEED"	25,000	9.60	P 240,000.00

NATIONAL PRINTING OFFICE
RECEIVED
 DATE: JUL 11 2023
 TIME: 8:40
 BY: [Signature]
OFFICE OF THE DIRECTOR
 Tel. No. (02) 9252187
 Fax No. (02) 9252189

National Printing Office
RECEIVED
 By [Signature]
 Date 7/11/23
Bids and Awards Committee

NATIONAL PRINTING OFFICE
RELEASED
 DATE: JUL 11 2023
 TIME: 10:00 AM
 BY: [Signature]
OFFICE OF THE DIRECTOR
 Tel. No. (02) 9252187
 Fax No. (02) 9252189

National Printing Office
RELEASED
 BY [Signature]
 DATE 7/13/23
Bids and Awards Committee

(Total Amount in Words) Two Hundred Forty Thousand Pesos only. P 240,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme: [Signature]
Razel O. Jamison
 Authorized Representative
 Signature over Printed Name of Supplier
7.18.23
 Date

Very truly yours,
ORIGINAL SIGNED
CARLOS A. BATHAN
 Signature over Printed Name of Authorized Official
 Director IV
 Designation

Fund Cluster : _____
 Funds Available : _____
[Signature]
LEAH P. DELA CRUZ
 Acting Chief, FMD
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No. : 2023-07-0594/005
 Date of the ORS/BURS: July 10, 2023
 Amount : 240,000.00