

INSTRUCTIONS
(PO)
PURCHASE ORDER



NATIONAL PRINTING OFFICE

ISO 9001:2015

EDSA corner NIA North Road, Diliman, Quezon City records@npo.gov.ph facebook.com/OfficialNPO

BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

Date: April 19, 2023

Ramesh Trading Corporation
530 Arnaiz Avenue Brgy. 108 Fourth District
Pasay City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **One (1) Lot Various Epson Inks** (see back page for complete specifications) for an aggregate amount of **₱39,603.20** based on terms and conditions in accompanying bid submitted on March 29, 2023 Small Value Procurement Sec. 53.9.

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.


CARLOS A. BATHAN
Director IV

Conforme:

Name of Bidder: IVAN B. VERNADO
Print Name & Signature

Date: April 28, 2023

One NPO, Our NPO, Yes we can PO!!!